



Request for Rectification / Erasure of Personal Data under GDPR (Articles 16-17) and Data Protection Act 2018

Information for Applicants:

If you consider any information contained within your records to be inaccurate, then you can request the information to be corrected. **It should be noted, however, that diagnosis and clinical opinion is a matter of clinical judgement and cannot be changed solely at the Data Subject's request.**

Can you apply to have personal data amended?

The Data Protection legislation gives you the right to ask to have personal data on a record about you held by Beaumont Hospital amended, where it can be established that the information is incorrect.

If your personal data is incomplete, you have the right to ask to have data completed, including by means of providing supplementary information.

The right of rectification is restricted in certain circumstances under Section 60 of the Data Protection Act 2018, which provides for restrictions that are necessary for important objectives of public interest, and by Section 43 of the Act which seeks to balance the right of rectification with the right of freedom of expression and information.

How do you do this?

You must state in writing what personal data you believe is incorrect, misleading, or incomplete and what you want changed. You should also provide evidence that will support the changes you request. Alternatively, you should complete this form and send it to dpo@beaumont.ie. The hospital may need to contact you to clarify some information.

Proof of Identity

If you wish to amend a record you will need to provide proof of your identity. A copy of government issued photographic identification such as: passport, driver's licence, or national ID card, will be accepted as proof of identity.

How long do you have to wait?

Beaumont Hospital must reply to you within one month of receiving your request. You will be advised of the changes which have been made, or, if your request has been declined, you will receive a full explanation.

Can you appeal against the decision?

If you are not satisfied with the decision on your application, you may make a complaint to Data Protection Commission, 21 Fitzwilliam Square South, Dublin 2, D02 RD28, or <https://www.dataprotection.ie/en/individuals/raising-concern-commission>



Details of Applicant

Full Name:		Date of Birth:	
Any Previous Names:			
Your Current Address:			
Any Previous Addresses:			
Phone Number:		Email Address:	

Details of Request

In accordance with Data Protection Legislation, I seek amendment of my personal data held by Beaumont Hospital. I claim that the record(s) described below contain(s) information relating to my personal data that is inaccurate, meaning:					
<input type="checkbox"/>	incomplete	<input type="checkbox"/>	incorrect	<input type="checkbox"/>	misleading
<i>(please tick as appropriate)</i>					
The record(s) containing the information is/are:					
The information which I believe is incomplete, incorrect or misleading is as follows:					
<i>(please attach relevant copy of record)</i>					
The reasons why I claim the information is incomplete, incorrect or misleading are:					
<i>Please attach/include any evidence/documentation that would support your claim.</i>					